



### Do you know how much your possessions are worth?

This document is a careful checklist that will help you avoid problems later. Keep bills, receipts, warranties and instruction manuals for your more valuable possessions. They can serve as proof of ownership. You can print and store this document with your receipts in a safe place (like a safety deposit box) or save it to an online account so it's always accessible. Review it every year, since the value of your possessions can change. If you need more space to jot things down, feel free to attach additional documents.

**TIP:** Take pictures or video footage of all of your valuable possessions.

### Home Insurance Checklist

Policy Number	
Coverage	
Deductible	
Expiry Date	

CREDIT CARDS	EXP. DATE	PHONE NUMBER
Mastercard		
Visa		
American Express		
Other		

### Contacts

Broker/Agent	
Phone Number	
Email Address	

### Wawanesa Regional Offices

400 – 1985 West Broadway  
Vancouver, BC  
V6J 4Y3  
Telephone: (604) 739-5440  
Toll-Free Phone: 1-800-665-2778

100, 8657 – 51 Ave.  
Edmonton, AB  
T6E 6A8  
Telephone: (780) 469-5700  
Toll-Free Phone: 1-800-625-7891

600, 708 – 11th Ave. SW  
Calgary, AB  
T2R 0E4  
Telephone: (403) 266-8600  
Toll-Free Phone: 1-800-372-9212

107 – 4th St.  
Wawanesa, MB  
R0K 2G0  
Telephone: (204) 824-2132  
Toll-Free Phone: 1-888-824-6212

700 – 200 Main St.  
Winnipeg, MB  
R3C 1A8  
Telephone: (204) 985-3811

4110 Yonge St., Suite 100  
Toronto, ON  
M2P 2B7  
Telephone: (416) 250-9292  
Toll-Free Phone: 1-800-268-7300

8585 boul. Décarie  
Mont-Royal, QC  
H4P 2J4  
Telephone: (514) 342-2211  
Toll-Free Phone: 1-888-933-9292

1010 St. George Blvd.  
PO Box 770  
Moncton, NB E1C 8M9  
Telephone: (506) 853-1010  
Toll-Free Phone: 1-800-361-2528

Visit us online at [www.wawanesa.com](http://www.wawanesa.com)

## Entryway / Hallway

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
	Accessories		
	Alarm System		
	Cabinets		
	Chairs		
	Coats		
	Footwear		
	Home Control System		
	Knick-Knacks		
	Vacuum Cleaner		
	Other		
<b>TOTAL</b>			

## Dining Room

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
	Accessories		
	Cabinets		
	Carpet and Rugs		
	Chairs		
	Chinaware		
	Crystal		
	Lighting Fixtures		
	Mirrors		
	Paintings and Prints		
	Shelves		
	Tables		
	Other		
<b>TOTAL</b>			

## Living Room

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
	Antenna or Dish		
	Audiotapes		
	Books		
	Bookshelves		
	Cabinets		
	Camcorder		
	Camera		
	CDs, MP3 Players		
	DVDs		
	DVD Player		
	Home Theatre System		
	Lamps		
	Mirrors		
	Musical Instruments		
	Paintings and Prints		
	Shelves		
	Sofas		
	Stereo System		
	Tables		
	Telephone		
	Television		
	Video Games		
	Video Game Console		
	Other		
<b>TOTAL</b>			

**TIP:** Your costs will automatically calculate when completing this form with Adobe Reader® on your desktop or tablet computer.

## Kitchen

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
	Accessories		
	Cabinets		
	Chairs		
	Clock		
	Coffeemaker		
	Cookware		
	Cupboard Contents		
	Curtains, Draperies and Blinds		
	Dishes		
	Dishwasher		
	Food Processor, Fryer		
	Freezer		
	Kitchen Linens		
	Lamps		
	Microwave Oven		
	Refrigerator		
	Stove		
	Table		
	Television		
	Toaster		
	Utensils		
	Range Hood		
	Water Dispenser		
	Other		
<b>TOTAL</b>			

## Family Room / Recreation Room

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
	Armchairs		
	Books		
	Bookshelves		
	Cabinets, Carpets and Rugs		
	CDs, MP3 Players		
	Chairs		
	Closet Contents		
	Curtains, Draperies and Blinds		
	DVDs		
	DVD Player		
	Fireplace Accessories		
	Framed Pictures		
	Lamps		
	Mirrors		
	Musical Instruments		
	Paintings and Prints		
	Shelves		
	Sofas		
	Stereo System		
	Television		
	Toys		
	Video Games		
	Other		
<b>TOTAL</b>			

## Master Bedroom

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
	Bedding and Pillows and Blinds		
	Bedroom Suite		
	Books		
	Clock Radio		
	Clothing		
	Business Suits/Suits		
	Coats		
	Dresses		
	Hats		
	Jackets		
	Pants		
	Purses and Handbags		
	Scarves		
	Shirts and Blouses		
	Shoes and Boots		
	Skirts		
	Ties		
	Various Accessories		
	Curtains, Draperies		
	Duvet and Comforter		
	DVD Player		
	Fan		
	Humidifier		
	Knick-Knacks		
	Lamps		
	Paintings and Prints		
	Stereo System/		
	Television		
	Vanity		
	Other		
<b>TOTAL</b>			

## Additional Bedroom A

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
	Bedding and Pillows and Blinds		
	Bedroom Suite		
	Books		
	Clock Radio		
	Clothing		
	Business Suits/Suits		
	Coats		
	Dresses		
	Hats		
	Jackets		
	Pants		
	Purses and Handbags		
	Scarves		
	Shirts and Blouses		
	Shoes and Boots		
	Skirts		
	Ties		
	Various Accessories		
	Curtains, Draperies		
	Duvet and Comforter		
	DVD Player		
	Fan		
	Humidifier		
	Knick-Knacks		
	Lamps		
	Paintings and Prints		
	Stereo System/		
	Television		
	Vanity		
	Other		
<b>TOTAL</b>			

## Additional Bedroom B

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
	Bedding and Pillows and Blinds		
	Bedroom Suite		
	Books		
	Clock Radio		
	Clothing		
	Business Suits/Suits		
	Coats		
	Dresses		
	Hats		
	Jackets		
	Pants		
	Purses and Handbags		
	Scarves		
	Shirts and Blouses		
	Shoes and Boots		
	Skirts		
	Ties		
	Various Accessories		
	Curtains, Draperies		
	Duvet and Comforter		
	DVD Player		
	Fan		
	Humidifier		
	Knick-Knacks		
	Lamps		
	Paintings and Prints		
	Stereo System/		
	Television		
	Vanity		
	Other		
<b>TOTAL</b>			

## Office

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
	Books		
	Bookshelves		
	Briefcase		
	Calculator		
	Cellphone		
	Clock		
	Computer		
	DVD Player		
	Fax Machine		
	Filing Cabinets		
	Furniture		
	Office Supplies		
	Paintings and Prints		
	Peripherals		
	Printer, Scanner, etc.		
	Photocopier		
	Software		
	Stereo		
	Tablet Computer		
	Telephone		
	Television		
	Other		
<b>TOTAL</b>			

## Basement, Storage and Garage

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
	Accessories		
	Air Conditioner		
	Air Purifier		
	Automobile		
	Barbecue		
	Bicycles		
	Camping Equipment		
	Dehumidifier		
	Electric Tools		
	Gardening Tools		
	Hand Tools		
	Heaters		
	Lawnmower		
	Luggage		
	Seasonal Clothing		
	Sewing Machine		
	Snow Blower		
	Sports Equipment		
	Washing Equipment		
	Washing Machine/ Dryer		
	Workbench		
	Other		
<b>TOTAL</b>			

## Bathroom

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
	Cabinets and Contents		
	Cosmetics		
	Curtains Draperies and Blinds		
	Electric Appliances (hair dryer, shaver)		
	Fragrances		
	Medicine Chest Contents		
	Mirrors		
	Rugs and Carpets		
	Scale		
	Shelves		
	Toiletries		
	Towels and Linens		
	Other		
<b>TOTAL</b>			

## Valuables

Use this space to record the items you did not include in the room-by-room inventory e.g. jewellery, furs, artwork, collectibles

NO. OF ITEMS	DESCRIPTION	COST TO REPLACE	SERIAL MODEL NO.
<b>TOTAL</b>			

Please check the "Limitations" section of your insurance policy.

## Overview

DESCRIPTION	TOTAL COST OF POSSESSIONS BY ROOM
Entryway / Hallway	
Dining Room	
Living Room	
Kitchen	
Family Room / Recreation Room	
Master Bedroom	
Additional Bedroom A	
Additional Bedroom B	
Office	
Basement, Storage and Garage	
Bathroom	
Valuables	
<b>INVENTORY GRAND TOTAL</b>	
	<b>SUGGESTED COVERAGE</b>

## Do you have enough coverage for your possessions?

To avoid nasty surprises in the event that you need to make a claim, be sure to secure coverage for the full value of your possessions.

Source: Insurance Bureau of Canada

## Need to make a claim?

Contact your Broker as soon as you can. You can start the process by downloading and filling out any forms you may need below.

### Proof of Loss (other than fire)

 <http://www.wawanesa.com/resources/canada/pdf/proof.pdf>

### Fire Proof of Loss

 <http://www.wawanesa.com/resources/canada/pdf/fproof.pdf>

### Property Schedule of Loss

 <http://www.wawanesa.com/resources/canada/pdf/ScheduleofLoss.xls>

You can also report a claim directly by visiting **wawanesa.com** and selecting

 **Report a Claim Online.**

## Claim Service Guarantee

At your request, and as your insurer, we may provide you with names of repair shops, or contractors in your area, with which we have had good experience. We will not recommend such a firm unless we have complete confidence they will provide you with the quality claim repairs you deserve. You, at all times, maintain the right to choose your own repair shop or contractor in the event of a loss.

If you decide to use the quality repair services we recommend, we'll guarantee the workmanship of those claim repairs.

Wawanesa Insurance is successful because we pride ourselves on claims service. Once policyholders have experienced a claim with Wawanesa, they are customers for life.

Wawanesa proudly partners with Insurance Brokers across Canada. On behalf of our Brokers, we thank you for buying Canadian.



**Wawanesa**  
Insurance

*Earning Your Trust Since 1896*